

TRI-COUNTY INSTRUMENTS, INC.
 211 EAST SIMPSON STREET
 LAFAYETTE, CO 80026
 303-665-0360 303-666-7458 FAX
 F.A.A. C.R.S. GU6R574N

SELF AUDIT

VENDOR NAME: TRI-COUNTY INSTRUMENTS, INC.	ADDRESS: 211 E. SIMPSON ST.
CONTACT PERSON : KEN DURAND	CITY/STATE/ZIP LAFAYETTE, COLORADO 80026
PHONE NO. (303)-665-0360 FAX NO. (303)-666-7458	EMAIL: info@tricityinstruments.com

	SECTION I : GENERAL	YES	NO	N/A
A.	DOES THE VENDOR HAVE A REPAIR STATION CERTIFICATE ? 43.3, 145.1, 145.151, 145.201, 145.101, 145.103 RECORD CERTIFICATE NUMBER <u>GU6R574N</u>	X		
B.	IS THE CERTIFICATE DISPLAYED IN AN UNOBSTRUCTED VIEW ACCESSIBLE TO THE PUBLIC? 145.5	X		
C.	ARE THE RATINGS OF THE VENDOR REPAIR STATION CONSISTENT WITH THE WORK BEING PERFORMED WITHIN? 145.215	X		
D.	HAS THE REPAIR STATION RECEIVED ANY NEW RATINGS OR HAD ANY RATINGS REMOVED FROM THEIR REPAIR STATION CERTIFICATE IN THE LAST YEAR ?		X	
E.	DOES THE VENDOR HAVE AN APPROVED ALCOHOL MISUSE PREVENTION PROGRAM ? RECORD CERTIFICATE NUMBER ____ <u>CERT. #E-SW-00421-U(D-NM-056)</u> VENDOR PROGRAM CONSORTIUM NAME , IF APPLICABLE : __ <u>FORWARD EDGE</u> 135.255(b), 121 appendix J.	X		
F	DOES THE VENDOR HAVE AN APPROVED ANTI-DRUG PROGRAM ? RECORD CERTIFICATE NUMBER__ <u>CERT. #E-SW-00421-U(D-NM-056)</u> VENDORS PROGRAM CONSORTIUM NAME, IF APPLICABLE: __ <u>FORWARD EDGE</u> 135.251(b) , 121 appendix I, X, A, 2,a	X		

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	SECTION I : GENERAL (CONTINUED)	YES	NO	N/A
G.	DOES THE VENDOR HAVE A SAFETY PROGRAM ?	X		
	SECTION II : TRAINING			
A.	DOES THE VENDOR HAVE AN INDOCTRINATION AND DOCUMENTED ON-THE-JOB TRAINING PROGRAM FOR NEW EMPLOYEES?	X		
B.	DOES THE VENDOR PROVIDE A DOCUMENTED FORMAL TRAINING PROGRAM FOR ITS MECHANICS, INSPECTORS AND SUPERVISORS ?	X		
C.	IS THAT FORMAL TRAINING PROGRAM APPROVED FOR ITS MECHANICS, INSPECTORS AND SUPERVISORS ? 145.163	X		
D.	DOES THE VENDOR ASSURE AND DOCUMENT THAT EACH EMPLOYEE IS PROPERLY TRAINED FOR THE WORK PERFORMED ? 145.151, 145.153, 145.155, 145.157, 145.161	X		
	SECTION III : QUALITY ASSURANCE			
A.	DOES THE VENDOR HAVE QUALITY CONTROL/QUALITY ASSURANCE MANUALS? ARE CURRENT QUALITY CONTROL/ QUALITY ASSURANCE MANUALS AVAILABLE TO EMPLOYEES? 145.209	X		
B.	DOES THE VENDOR HAVE AN ESTABLISHED QUALITY CONTROL PROGRAM ? 145.211	X		
C.	DOES THE REPAIR STATION INSPECT EACH ARTICLE FOR WHICH IT PERFORMED WORK BEFORE APPROVING THE ARTICLE FOR RETURN TO SERVICE? 145.213	X		
D.	DOES THE REPAIR STATION HAVE A DOCUMENTED PROGRAM TO ASSURE THAT PERSONNEL ARE PROPERLY CERTIFIED, TRAINED, AND AUTHORIZED FOR WORK PERFORMED? 145.213	X		

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	SECTION III QUALITY ASSURANCE (CONTINUED)	YES	NO	N/A
E.	DOES THE REPAIR STATION HAVE AN INTERNAL AUDIT PROGRAM? WHAT IS THE FREQUENCY OF THE AUDIT? DATE OF LAST AUDIT? - ANNUAL - JANUARY 25, 2010	X		
F.	DOES THE REPAIR STATION USE THIRD PARTY CONTRACTORS? 145.217	X		
G.	DOES THE REPAIR STATION HAVE A LIST OF THIRD PARTY CONTRACTORS?	X		
H.	DOES THE THIRD PARTY CONTRACTOR HAVE A REPAIR STATION RATING FOR THE WORK PERFORMED?	X		
I.	DOES THE THIRD PARTY CONTRACTOR HAVE AN APPROVED ALCOHOL MISUSE PREVENTION PROGRAM? 135.249, 121 APPENDIX I,XA2A	X		
J.	DOES THE THIRD PARTY CONTRACTOR HAVE AN APPROVED ANTI-DRUG PROGRAM? 135.253, 121 APPENDIX J	X		
K.	DOES THE REPAIR STATION AUDIT ITS THIRD PARTY CONTRACTORS?	X		
L.	DOES THE REPAIR STATION REPORT FAILURES, MALFUNCTIONS AND DEFECTS? 145.221	X		
	SECTION IV: TECHNICAL DATA			
A.	DOES THE REPAIR STATION HAVE TECHNICAL MANUALS COVERING ALL THE WORK PERFORMED?	X		
B.	ARE THE TECHNICAL MANUALS KEPT UP TO DATE WITH A REVISION SERVICE?	X		
C.	DOES THE REPAIR STATION HAVE A PROGRAM TO ENSURE THAT THE MANUALS ARE THE LATEST REVISION STATUS?	X		
D.	ARE THE MANUALS AVAILABLE TO ALL PERSONNEL REQUIRING THEM?	X		
E.	DOES THE REPAIR STATION HAVE ADEQUATE TECHNICAL DOCUMENTATION? 145.109	X		

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SECTION V: TOOLS AND TEST EQUIPMENT			
A.	DOES THE REPAIR STATION HAVE A TOOL CALIBRATION PROGRAM?	X	
B.	ARE ALL TOOLS IN USE WITHIN CALIBRATION STANDARDS? 145.109 (b)	X	
C.	DOES THE REPAIR STATION HAVE A PROGRAM TO ENSURE TOOLS OUT OF CALIBRATION OR OUT OF TOLERANCE ARE REMOVED FROM SERVICE?	X	
SECTION VI – PARTS AND STORAGE			
A.	DOES THE VENDOR HAVE A PROGRAM FOR SUSPECTED UNAPPROVED PARTS?	X	
B.	ARE STORED PARTS PROPERLY TAGGED?	X	
C.	DOES THE VENDOR MAINTAIN A SHELF LIFE FOR CONSUMABLE PARTS?	X	

AUDIT PERFORMED BY: **KEN DURAND**



TITLE: **CHIEF INSPECTOR**

DATE: **JANUARY 26, 2010**